

Bylaws

Georgia Association of Junior Reserve Officer Training Corps (GAJROTC)



Affiliate of the Georgia Association of Career and
Technical Education (GACTE)

Adopted January 31, 2008
Revised July 2012

ARTICLE I

NAME

This organization shall be called the Georgia Association of Junior Reserve Officer Training Corps, hereafter referred to as GAJROTC.

ARTICLE II

PURPOSE

The purpose of the GAJROTC will be to promote JROTC as an integral and important part of the secondary education program for full time high school students in Georgia. The organization will promote continuous professional involvement, leadership development and career preparation among members and recommend standards for GAJROTC.

ARTICLE III

MEMBERSHIP DUES

Since Georgia is a unified state, membership dues constitute membership in the Association of Career and Technical Education, the Georgia Association of Career and Technical Education and the Georgia Association of Junior Reserve Officer Training Corps. Any person employed in Junior Reserve Officer Training Corps and /or actively involved in the promotion of Junior Reserve Officer Training Corps in Georgia is eligible to be a member of GAJROTC. Members must also maintain paid membership in GACTE. Annual dues will be determined by the members and shall be paid prior to the time of the annual meeting. Dues shall be set at each annual meeting and become effective at the following membership renewal period. The membership year will be for one year from the date the dues are paid.

ARTICLE IV

OFFICERS

Section 1. The officers of the GAJROTC shall consist of the following:

President (also GACTE President for JROTC)
Vice President
Administrator
Treasurer

Section 2. The term of each office will be a three year term beginning in 2008. Each military branch will fill one office. Individuals filling these offices shall have served for at least one year on the JROTC State Advisory Board before filling one of the GAJROTC officer positions. The only position that must change every three years is the President in accordance with the GACTE By Laws.

Section 3. Each military branch will determine their officer representatives. Representatives can be elected or serve on a voluntary basis as determined by each military branch, provided they are GACTE members.

Section 4. Additional positions and/or committees shall be established as the need arises. Individuals will be appointed to these positions/committees by the President and approved by the officers at least three months in advance of the annual GAJROTC meeting.

Section 5. In the event a member of the board cannot fulfill his/her term, a replacement will be named to complete that individual's term of office. That individual may be from the same military service as the individual being replaced.

ARTICLE V

GAJROTC EXECUTIVE BOARD MEMBERS

Section 1. The Executive Board shall consist of the President, Vice President, Administrator, and Treasurer.

Section 2. Credentials: Candidates for office must be currently employed and members of GACTE. Individuals must meet the basic instructor requirements of their military branch and the Georgia Professional Standards Commission requirements.

Section 3. The Executive Board, by majority vote, shall be empowered to remove any person from office and declare that office vacant if any person misses too many meetings, fails to fulfill their duties as outlined in these By Laws, or is no longer employed or actively promoting Georgia JROTC Programs.

This action shall require a unanimous affirmative vote by the remaining Executive Board members.

Section 4. The Executive Board shall:

- A. Approve the minutes of the annual state meeting and JROTC Advisory Board minutes.
- B. In the event of a vacancy, ensure another individual from the same branch as the individual leaving fills that vacancy for the remainder of that term if possible.
- C. Establish membership dues, approve the bank where monies are located, and approve expenditures.

ARTICLE VI

DUTIES OF THE OFFICERS

Section 1. The President shall:

- A. Preside at all meetings
- B. Appoint all committee chairpersons with the advice and approval of the Executive Board.
- C. Serve as an ex-officio member of all committees.
- D. With the concurrence of the Executive Committee, make all appointments and ensure all interim vacancies are filled.
- E. Serve as the GACTE Vice President for JROTC and liaison between the GACTE and GAJROTC associations, attending the meetings of both associations.

Section 2. The Vice President shall:

- A. Be responsible for committee activities including membership and committee progress reports.
- B. Perform duties of the President in his/her absence.
- D. Chair the GAJROTC Bylaws Committee.

Section 3. The Administrator shall:

- A. Keep a written record of the proceedings of all meetings of the association and give a copy to the Executive Board for approval.
- B. Maintain an accurate roster of the membership.
- C. Transmit notices regarding meetings.
- D. Perform other general duties assigned by the President that are customary to the office.
- E. Have the President approve all official correspondence.

Section 4. The Treasurer shall:

- A. Receive and deposit all monies of the association in a bank approved by the Executive Board.
- B. Maintain an accurate account of receipts and expenditures, with warrants and bills for the latter.
- C. Prepare an annual financial statement for the membership.
- D. Document paid memberships to include individual's name, school, mailing address, phone number, and email. Information will be For Official Use Only. If personnel request information remain "unlisted" or not for public knowledge, their information will not be released outside the executive board.
- E. Prepare and send out membership listings.

ARTICLE VII

STANDING COMMITTEES

Section 1. The association shall have the following standing committees, appointed by the President with approval of the Executive Board. Committee members will be current GAJROTC members.

Section 2. The Executive Committee. The executive committee; composed of the President, Vice President, Administrator, and Treasurer shall plan the committee meetings, recommend general policies to be observed by the membership and executive committee, and report all activities at the annual business meeting. Committee members have the authority to initiate new items of interest during regular or special meetings.

Section 3. Membership Committee. This committee shall promote membership in the Georgia Association for Career and Technical Education and other related associations that are deemed necessary to promote GAJROTC. The committee will review, validate, and verify the credentials of all membership candidates.

Section 4. Bylaws Committee. This committee shall review, edit, and make recommendations concerning the bylaws as deemed necessary by the Executive Board.

Section 5. Legislative Committee. This committee shall promote as well as keep its members informed of both federal and state legislation that is related to our professional needs in Georgia.

Section 6. Awards Committee. This committee will be chaired by the JROTC instructor who serves on the GACTE Awards Committee. Only instructors with a current GACTE membership who meets the GACTE award criteria are eligible for the awards. Each service may submit one nomination in all four categories. The final nominations will be sent to the DOE JROTC Program Specialist who will organize a committee of DOE employees to determine the winner in each category based on nomination package information.

Section 7. Other committees may be formed and appointed by the President and/or the Executive Board as needed.

ARTICLE VIII

MEETINGS

Section 1. A regular meeting of the membership shall be held annually in conjunction with the Georgia Association for Career and Technical Education meeting. Other regular meetings and special meetings may be held when called by the President for the purposes that shall be specified in the notification to the members. Said notification must be provided to the membership at least fifteen days prior to the meeting.

Section 2. Meetings of the Executive Board shall be held at least twice during the year, at the request of the President or any member of the Executive Board. Meetings can be held via telephone, video conferencing, email, etc. if time and finances prohibit face to face meetings.

Section 3. The order of business at the stated annual meeting shall be as follows:

- A. Call to order by the President
- B. Reading of the minutes of the last meeting (published and sent to members before the meeting, hard copies will be available at the meeting.)
- C. Report of the Administrator and the Treasurer.
- D. Report of the Executive Committee by the President.
- E. Report of the Standing Committees
- F. Report of Special Committees
- G. Report from GACTE
- H. Unfinished Business
- I. New Business
- J. Appointment of Committees
- K. Next Meeting Date and other Announcements
- L. Adjournment

ARTICLE IX

ASSOCIATION FOR CAREER and TECHNICAL EDUCATION DELEGATES

At the annual meeting of GAJROTC, the Executive Board shall designate an appropriate amount of money to send voting delegates (elected or appointed) to the annual meeting of the Association for Career and Technical Education. Finances will also be designated to honor the GAJROTC award recipients.

ARTICLE X

AMENDMENTS

Section 1. These bylaws shall become effective upon a majority vote approval of the GAJROTC members present at the annual meeting and shall be ratified thereby.

Section 2 All proposed amendments to the by laws shall be distributed to all members thirty (30) days in advance of the annual meeting or as deemed necessary by the Executive Board.

We, the members of the Georgia JROTC Executive Board, are official representatives for the State Department of Education or the JROTC military branches indicated, do hereby approve the GAJROTC By Laws effective January 2008.

STAN MCCALLAR
Georgia Department of Education

TED WRIGHT, Lt Col, USAF (Ret)
Monroe Comprehensive

ROBERT KOESTER, Lt Col, USA (Ret)
Dooly County High School

CRAIG LIGHTFOOT, Col, USAF (Ret)
Perry High School

THOMAS TORBERT, Lt Col, USA (Ret)
Atlanta Public Schools

NORENE OLSEN, Maj, USAF (Ret)
Lowndes High School

ROBERT WESSINGER, LCDR, USN (Ret)
Macon County High School

RALPH MALONE, Capt, USN (Ret)
Stockbridge High School

NICOLETTE WHEELER, Lt Col, USA (Ret)
Fulton County Schools

PAUL NAGY, Lt Col, USMC (Ret)
Colquitt County High School

As the acting GAJROTC President, I hereby certify that these By Laws were approved as revised by majority vote of current GAJROTC members at the July 2012 GACTE Conference. These revised By Laws are effective immediately.

ROBERT KOESTER, Lt Col, USA (Ret)
Dooly County High School

Date