

Annual Notice of Participation As A Student Scholarship Organization (SSO)

Legal Name of Student Scholarship Organization (hereinafter "SSO") _____

SSO Mailing address _____

SSO Telephone number _____

Name of SSO Officer Completing the Notice Form _____

Relationship to SSO _____

Mailing address _____

Telephone numbers (o) _____ (c) _____

Email address _____

Primary SSO Contact Person, if different than above.

Name of Person _____

Relationship to SSO _____

Mailing address _____

Telephone numbers (o) _____ (c) _____

Email address _____

I understand that in order to participate as a Student Scholarship Organization ("SSO") in Georgia certain requirements must be met. My initials by each statement below indicate that the SSO identified above agrees with the statement.

_____ The SSO is exempt from federal income taxation under Section 501(c)(3) of the Internal Revenue Code or has applied and received its letter of acknowledgement from the IRS that the Section 501(c)(3) application has been received.

_____ The SSO is legally registered and in good standing with the Georgia Secretary of State as required by Georgia law.

_____ The SSO will allocate at least 90 percent of its annual revenue for scholarships or tuition grants to allow students to attend any qualified private school of their parents' choice.

_____ The SSO will provide educational scholarships or tuition grants to eligible students without limiting the availability of those scholarship or grants to the students at any one school.

_____ The SSO will annually submit notice to the Georgia Department of Education of its participation as a student scholarship organization.

_____ The SSO will maintain separate accounts for scholarship funds and operating funds.

_____ The SSO will conduct an audit of its accounts by an independent certified public accountant within 120 days after the completion of the student scholarship organization's fiscal year and provide such audit to the Department of Revenue in accordance with Georgia Law, O.C.G. A. § 20-2A-3.

_____ The SSO will report to the Department of Revenue, on a form provided by the Department of

Tuesday, June 24, 2008

Revenue, by January 12 of each tax year the following:

- The total number and dollar value of contributions and tax credits approved
- A list of donors, including the dollar value of each donation and the dollar value of each approved tax credit.

I certify that the information provided on this form is true and correct to the best of my knowledge and belief. I certify that I am authorized by the SSO to make these representations. I further certify that I have attached hereto an accurate copy of the 501(c)(3) Non-Profit Exemption Determination Letter or letter of acknowledgement issued to the SSO by the IRS. If the latter is the case, the SSO will provide the GaDOE with the determination letter once it is received. In the event, tax exempt status is denied, the SSO must immediately notify the GaDOE, the DOR and donors regarding the denial.

Please Print Legal Name

Date

Please Sign Legal Name

Title of SSO Officer

Submission Guidelines

Step 1: Please complete this form.

Step 2: Print and sign the paper version of this form.

Step 3: Attach to the completed paper version of the form a copy of the SSO's 501(c)(3) Non-Profit Exemption Determination Letter issued by the IRS or the IRS Letter of Acknowledgement.

Step 4: Make a copy of these materials for your records.

Step 5: Send the original, signed hard copy with attachment to the:

**GaDOE Policy Division
ATTN: Georgia Tax Credit
2053 Twin Towers East
205 Jesse Hill Jr. Drive, SE
Atlanta, GA 30334.**

Note: Submitted SSO information will be made publicly available under the Georgia Open Records Act. This information may also be published on the GaDOE website.

Tuesday, June 24, 2008