Child Find Data Reminders

Special Education Directors' Webinar
August 13, 2024

Office of Federal Programs

The Georgia Department of Education, Office of Federal Programs provides technical assistance, program monitoring, and resources to local educational agencies (LEA) implementing federal Every Student Succeeds Act (ESSA) grants and Individuals with Disabilities Education Act (IDEA) grants. Additionally, this office provides the necessary infrastructure to support local school districts in their efforts to provide special education-related services for students with disabilities and services and supports for English learners.

Office of Federal Programs - Organizational Chart

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State Director (ESSA)

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Dawna Hatcher
Title IVA

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21st CCLC

Sunita Holloway
Outreach

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Title III / ESOL

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Coordinated Programs

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Division of Special Education Services and Supports

Vacant
State Director (IDEA)

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Budget and Grants

Felicia Peavy
RDA Compliance

Lynn Holland
Programmatic Supports

Vickie Cleveland
GNETS

Malissa Roberts
Budget/Grants

Linda Castellanos
Data/GO-IEP

Belinda Tiller
Outreach

Katherine Johnson
Instruction/Systemic Improvement

Jamila Pollard
Dispute Resolution

Kriszti Kilpatrick
RDA Compliance

Scott Smith
Dispute Resolution

Child Find - Key FTE Elements & Announcements

Child Find Students vs. 'C' Students

Child Find Students	'C' Child Find Students
All students with disabilities (SWD) eligible for special education services	All Child Find Students who are not enrolled in a public school who: • Are eligible for special education services • Parentally Placed in non-profit Private School or Homeschool • May be served via Services Plan (SP) depending on Proportionate Share agreement • May not receive any services depending on Proportionate Share agreement • **STUDENT STATUS** = 'C'.

Data Element: STUDENT STATUS

STUDENT STATUS indicates the student's enrollment status.

STUDENT STATUS values are:

- **'N' Normal**
- **'R' Retained**
- **'W' Withdrawn**
- **'C' Federal Child Find**

Data Element: STUDENT STATUS #2

‘N' Normal

- Actively enrolled student, reported in both FTE-1 and 3

'R' Retained

- Retained/repeating the grade from prior year, reported in FTE-1 only

'W' Withdrawn

- Withdrawn student since FTE-1 the prior year, reported in FTE-1 only

‘C’ Federal Child Find

- Student is eligible for special education, not enrolled in public school because of parental placement in private or homeschool within your LEA’s geographic region, reported in FTE-1 only. This includes students who are participating in SB10/Georgia Special Needs Scholarship.
- Talk with private schools in your region to help find SB10 students eligible under IDEA

WITHDRAWAL CODE

- **WITHDRAWAL CODE** is a code that indicates the reason for the student's withdrawal from school. It is recommended that a school system record student withdrawal as they occur during the year.
- A partial **WITHDRAWAL CODE** listing is provided below (see FY24 FTE Data Element Detail for a full listing.

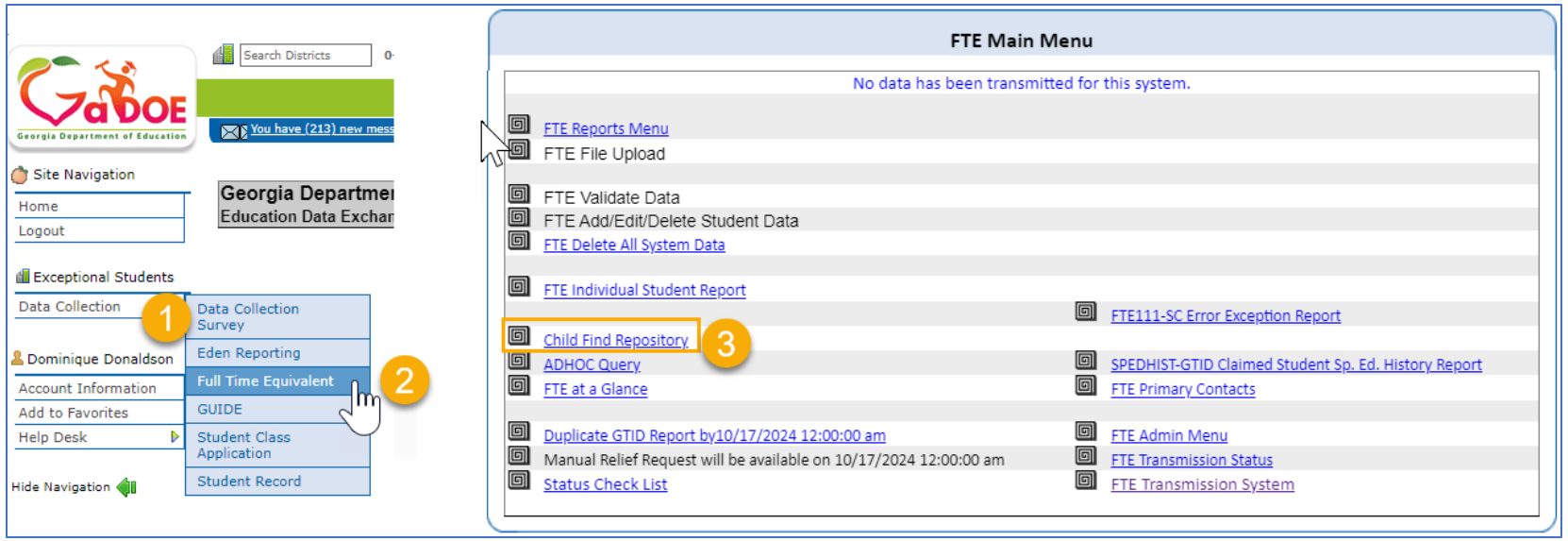
Code	Description
B*	Marriage
C	Court Order or Legal Requirement
H	Attend Home Study
K	Transferred to a private school
Z	SB10 Private Schools Transfer

‘C’ Child Find Student Reporting Process

‘C’ Child Find Student Reporting Process

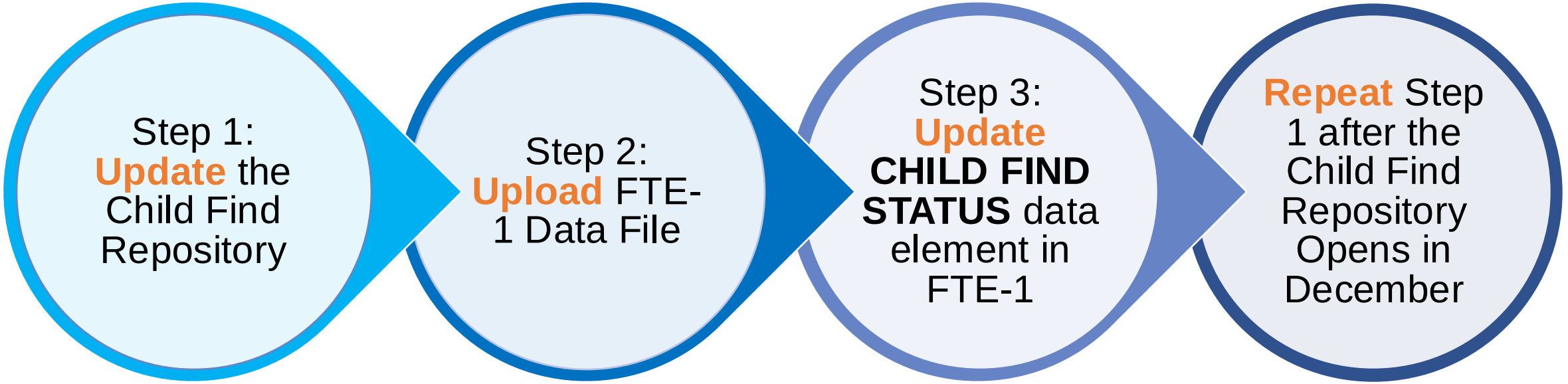
Step 1: **Update** the Child Find Repository

- Log in to the GaDOE Portal
- Select Data Collections
- Select Full Time Equivalent
- Select Child Find Repository in the FTE Main Menu



‘C’ Child Find Student Reporting Process

Updating the Child Find Repository is a three-step process.

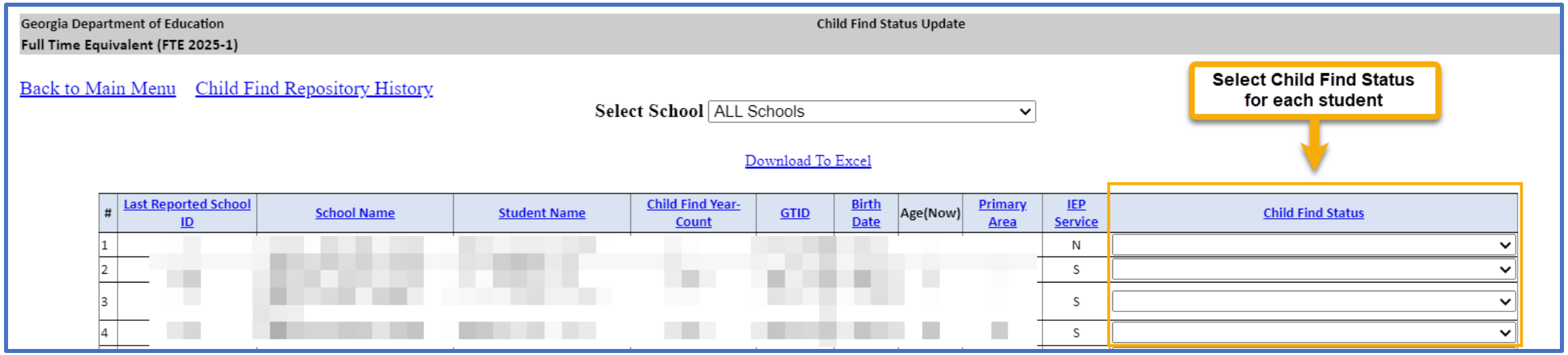


‘C’ Child Find Student Reporting Process

Step 1: **Update** the Child Find Repository

- Select the Child Find Status for each student listed.
- Save all changes made to the Child Find Repository.

  Note: It is critical to select a Child Find Status for all students prior to the opening FTE-1, as failure to do so will prevent an LEA from uploading the FTE-1 data file.



Child Find Repository - Status Update

Step 1: **Update** the Child Find Repository

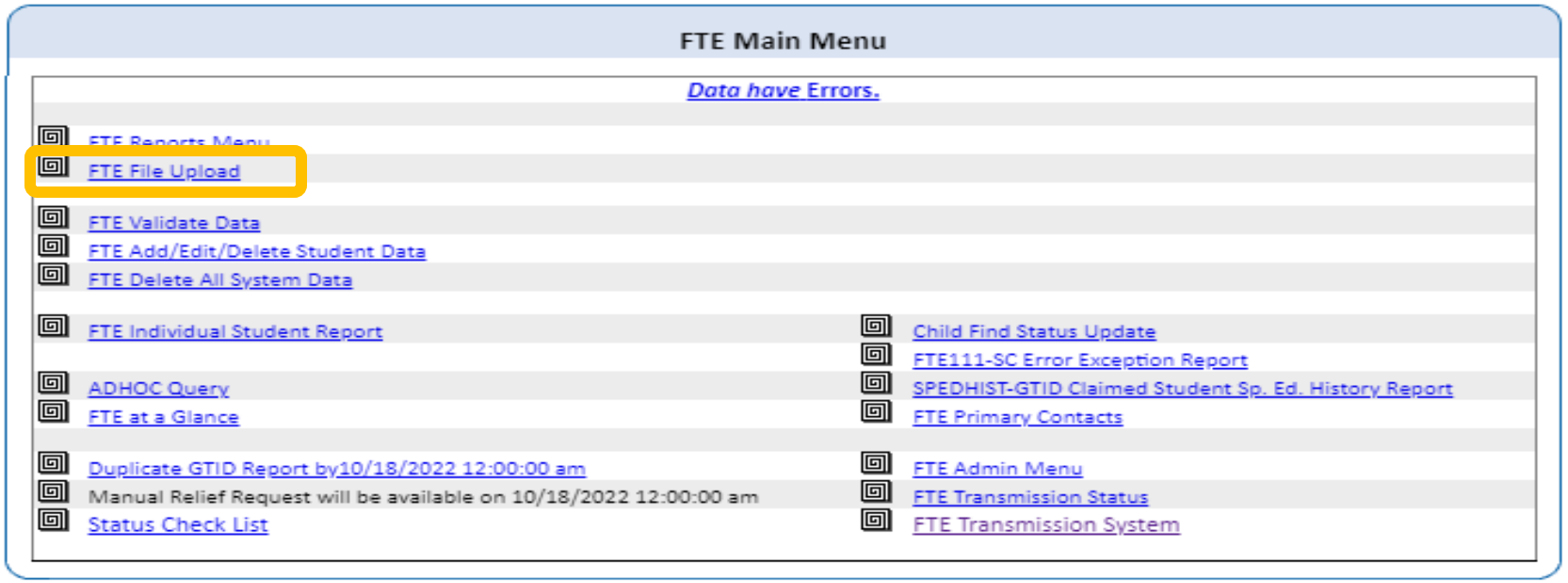
The Child Find Repository features a dropdown menu that allows updating of the student's status within the Child Find Repository.

01	Child Find 'C' student
02	Does not attend a non-profit private or home school in the LEA
03	Aged out
04	Graduated from home or private school
05	Now attending a for-profit private school
06	Unable to contact
07	Enrolled in a LEA
08	Deceased
09	Not eligible after re-evaluation
10	Revocation of consent for services
11	Lives in our LEA but enrolled in a private school in another LEA
13	Dropped out of Home or Private School - **New**
14	Students withdrew from 782, 783, 799, 890, 891 LEA - **New**

‘C’ Child Find Student Reporting Process

Step 2: **Upload** FTE-1 Data File

- After the Child Find Repository has been updated, the FTE File Upload button will be accessible when the FTE-1 cycle opens.
- Upload the FTE-1 Data File.



‘C’ Child Find Student Reporting Process

Step 2: **Upload** FTE-1 Data File

- The following students should be upload in the FTE-1 Data File:
  - All New ‘C’ Child Find Students
  - Service Plan Students (**IEP SERVICES** = ‘S’)
  - Students who exited the LEA since FTE-1 prior year (Any withdrawals since FTE-1 of the prior year)
  - Students whose current **CHILD FIND STATUS** in the repository is incorrect
    - This includes student who need to be removed from the Child Find Repository
  - NEW students whose **IEP SERVICES** = ‘N’

‘C’ Child Find Student Reporting Process

Step 2: **Upload** FTE-1 Data File

Important Note about Returning ‘C’ Child Find Students

- Students with a **STUDENT STATUS** = ‘C’ and **IEP SERVICES** = ‘S’ must be reported (all required fields) every year because you are serving them.
- Students with a **STUDENT STATUS** = ‘C’ and **IEP SERVICES** = ‘N’ must be reported in their first year only. In subsequent years, these students will be in the repository and do not have to be reported from the SIS if there are no changes to the **STUDENT STATUS** or I**EP STATUS.**

‘C’ Child Find Student Reporting Process

Step 3: **Update** the **CHILD FIND STATUS in FTE-1**

- Update the data elements for ‘C’ Child Find Students uploaded in the FTE-1 data file through your SIS for FTE-1.
- **CHILD FIND STATUS** is only reported for ‘C’ Child Find Students.

Note: *N*ot served students (**IEP SERVICES** = ‘N’) in the Child Find Repository during FTE-1 should be uploaded in FTE-1 to remove them from the Child Find Repository if the student no longer belongs to your LEA.

‘C’ Child Find Student Reporting Process

Repeat Step 1

- After December 1 when the Child Find Repository reopens, LEAs will be able to update the Child Find Repository again.

Child Find Repository Reminders

- On July 15th, each Child Find Status is reset to blank.
- The Child Find Repository will show all students uploaded in FTE-1 last year as Service Plan or Not Served private or home school students.
- It will also include all students remaining in the repository as Not Served students at the time of FTE-1 signoff last year.

Child Find Repository Reminders

- Update all students by Sept. 25 and be prepared to REPORT those in FTE-1 who are Service Plan students.
- The Child Find Repository requires you to update the Child Find Status for all students listed before FTE-1 opens.
- If all students in the Child Find Repository are not updated by FTE-1, the upload link will be unavailable in FTE-1. Selections are required.

Around Sept 25th

- Repository will be closed for updates by GaDOE
- GaDOE will remove those students who are no longer proportionate share students for your LEA from the Child Find Repository.
- After FTE-1 sign-off, the students in the Child Find Repository will be added to the FT 085 IEP Services by Primary Area for Proportionate Share report.

After FTE-1

- The Repository on the FTE Main Menu will not be available from the time all districts have signed-off on FTE-1 (around October 22), until December 1.
- This will allow Data Collections to take a snapshot of all SWDs, including the ‘C’ Child Find students not enrolled in public schools, to report in the Federal EDEN (Education Data Exchange Network) reports.

By December 1, 2024

- GaDOE Data Collections will add all the new/uploaded ‘C’ Child Find students to the Child Find Repository. These are new Child Find students and will be added with the status of ‘01’ – Still Child Find (default).
- Students with a Child Find status of ‘02-14’ will not be added to the Child Find Repository.

By December 1, 2024 - Continued

- LEAs can resume changing the status of ‘C’ Child Find students. These students will stay on the status report until the following FTE-1 processing is done.
- The repository list of ‘C’ Child Find students will be available yearly.

Resources – Data Collections

FTE Resources (gadoe.org)

- FTE Data Element Detail
- FTE General Information
- FTE Transmission Dates
- Environment Calculator for Early Childhood
- Environment Calculator for School-Age Students
- Community Based Pre-K Students Matrix

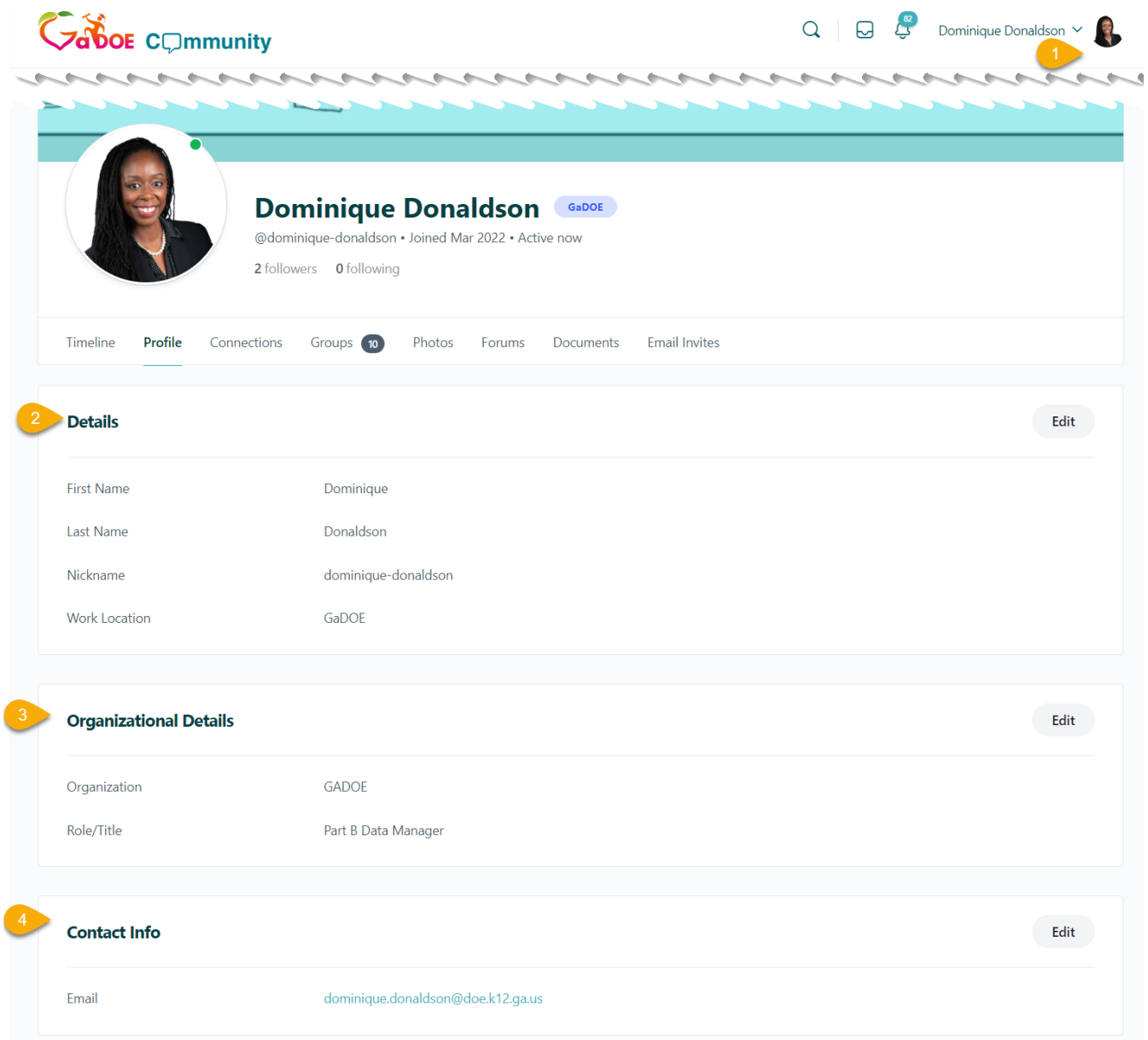
GaDOE Community

- Login or Create an Account
- Make sure you complete your profile with your work email
- Select Groups
- Search for:
  - “GO-IEP” and
  - “Special Education Data Support”
- Click “Join Group” for both groups
- Select Discussions
- Then **click Subscribe** to get emails any time a new discussion is posted.

https://community.gadoe.o

GaDOE Community

https://community.gadoe.org/



Contact Us – GO & Data Team

We're Here to Help!

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Contact Us – Data Collections
We're Here to Help!

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Feedback

We value your feedback.
Please complete the survey.

[SPED Data and GO Training Survey]

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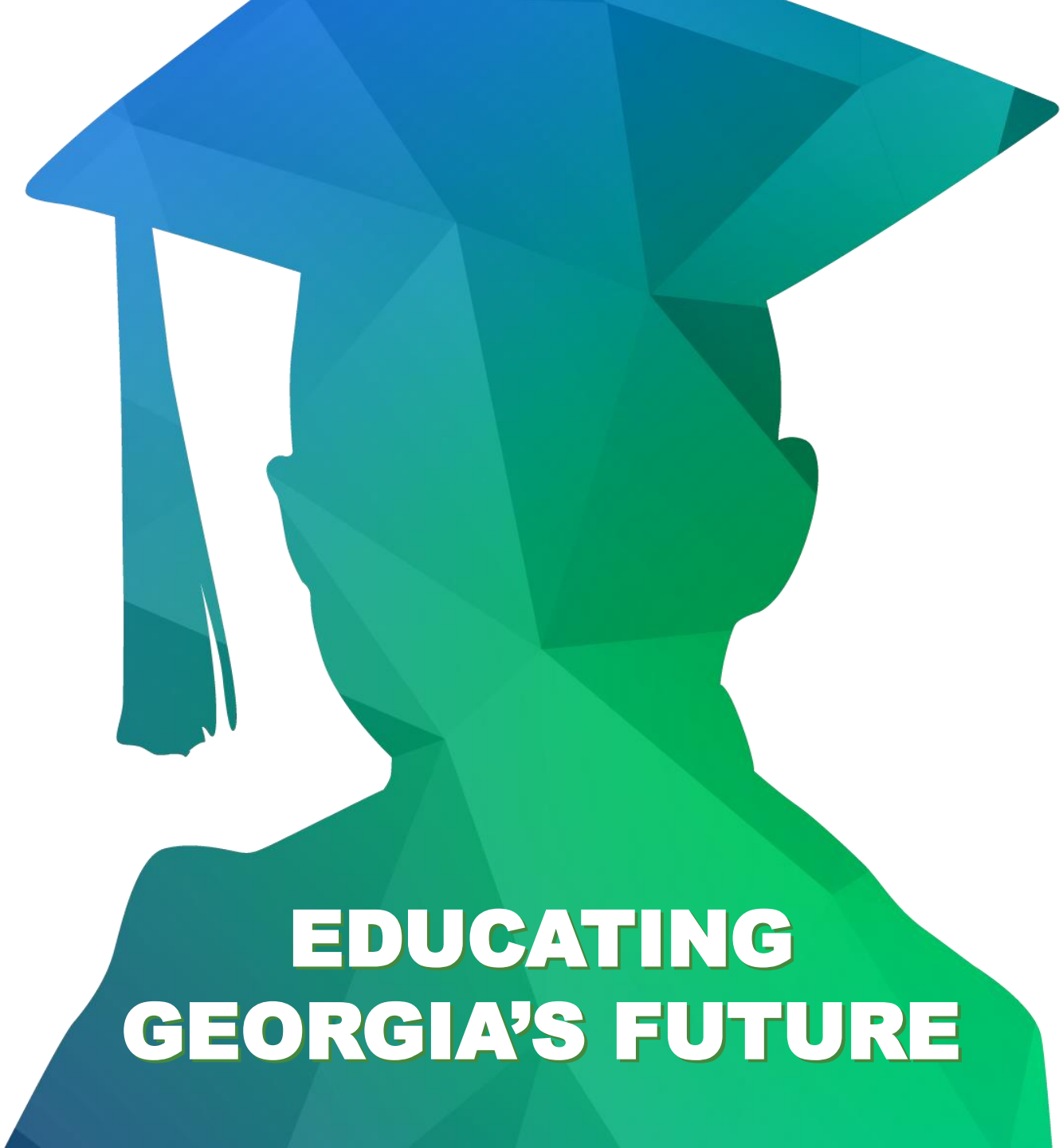
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