



# Where Are We Now???

## FTE-1: Reporting Child Find Students using the Repository

Ms. Dominique Donaldson

Ms. Carol Sprague

# Office of Federal Programs

The Georgia Department of Education, Office of Federal Programs provides technical assistance, program monitoring, and resources to local educational agencies (LEA) implementing federal Every Student Succeeds Act (ESSA) grants and Individuals with Disabilities Education Act (IDEA) grants. Additionally, this office provides the necessary infrastructure to support local school districts in their efforts to provide special education-related services for students with disabilities and services and supports for English learners.

# Office of Federal Programs - Organizational Chart

## Division of Federal ESSA Programs

## Division of Special Education Services and Supports



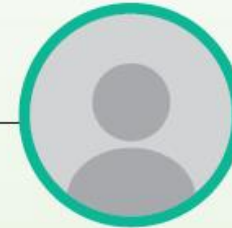
**Shaun Owen**  
Deputy Superintendent



**Kathleen Yarbrough**  
State Director (ESSA)



**John Wight**  
Associate Superintendent



**Vacant**  
State Director (IDEA)

### Program Managers



**Christopher Leonard**  
Title IIA



**Dawna Hatcher**  
Title IVA



**Eric McGhee**  
Grants Unit



**James Barnett**  
21st CCLC



**Sunita Holloway**  
Outreach



**Margaritta Munoz**  
Title IC



**Ken Banter**  
Title IA



**Meg Baker**  
Title III / ESOL



**Brittan Ayers**  
Coordinated Programs

### Program Managers



**Danielle Smith**  
Budget and Grants



**Felicia Peavy**  
RDA Compliance



**Lynn Holland**  
Programmatic Supports



**Vickie Cleveland**  
GNETS



**Malissa Roberts**  
Budget/Grants



**Linda Castellanos**  
Data/GO-IEP



**Belinda Tiller**  
Outreach



**Katherine Johnson**  
Instruction/Systemic Improvement



**Jamila Pollard**  
Dispute Resolution



**Kriszti Kilpatrick**  
RDA Compliance



**Scott Smith**  
Dispute Resolution

# Learning Targets

Participants will be able to:

- Identify the current and next steps in the Child Find Reporting Process
- Review FTE Reports
- Locate FTE Resources for 'C' Child Find students
- Review New Application Coming Soon

# Resources – Data Collections



## [FTE Resources \(gadoe.org\)](https://gadoe.org)

- FTE Data Element Detail
- FTE General Information
- FTE Transmission Dates
- Environment Calculator for Early Childhood
- Environment Calculator for School-Age Students
- Community Based Pre-K Students Matrix

### **\*The FTE File Layout is in the GaDOE Portal**

- Identifies new or modified data elements
- List of FTE errors
- Identifies which data elements are collected in each FTE cycle



# The Child Find Repository

# The Child Find Repository

- The Child Find Repository is an online listing of Child Find students who are not enrolled in a public school.
- These students have a **STUDENT STATUS** = 'C'.
- The purpose of the Child Find Repository is to document the status of 'C' Child Find students (Child Find Students not enrolled in your public school).
- It is located in the GaDOE portal under the FTE Main Menu for FTE-1 and FTE-3.

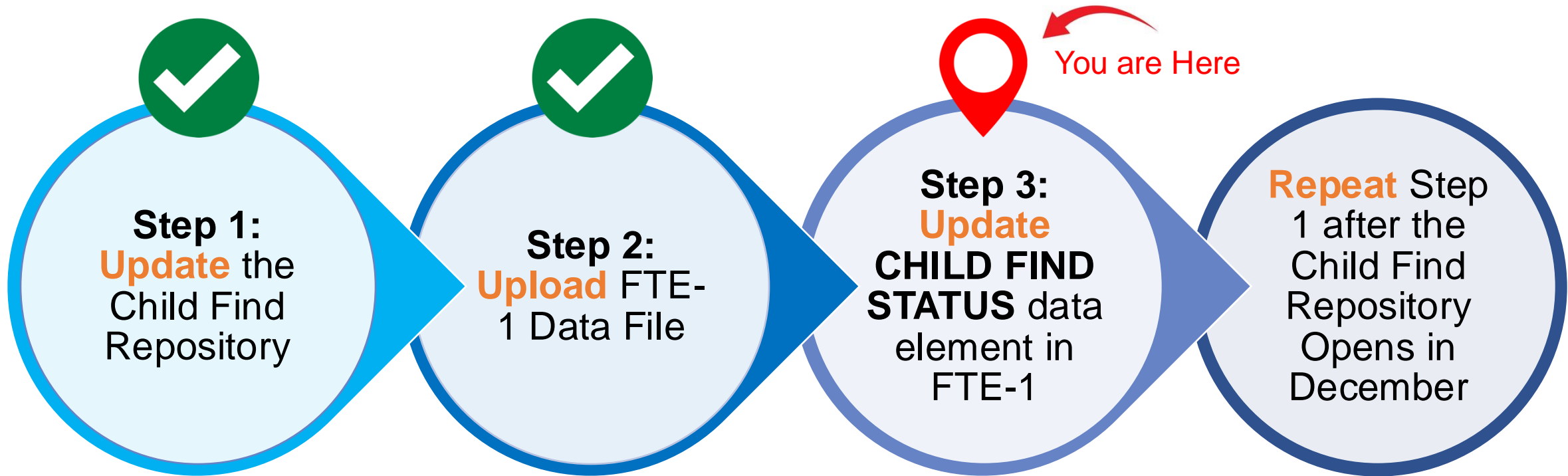
# 'C' Child Find Student Reporting Process





# 'C' Child Find Student Reporting Process

Updating the Child Find Repository is a three-step process.



# 'C' Child Find Student Reporting Process during the FTE-1 Cycle

Child Find Reporting	What Happens in the Repository	LEA Actions in FTE-1 Cycle
<p>Reporting students in the FTE-1 cycle.</p>	<ul style="list-style-type: none"> <li>• The Child Find Repository will now show 'C' Child Find Students served on a services plan and not served students.</li> <li>• Students with status 2-14 have been moved to the Child Find Repository History.</li> <li>• The Repository is closed for edits by LEAs.</li> <li>• The save button will not be available during FTE-1.</li> <li>• FTE uploads will not change what is showing in the Repository.</li> </ul>	<ul style="list-style-type: none"> <li>• Any <b>CHILD FIND STATUS</b> changes will be completed in the FTE-1 Data File Upload with the applicable data elements.</li> <li>• This includes:               <ul style="list-style-type: none"> <li>• Adding new 'C' Child Find Students</li> <li>• Correcting 'C' Child Find Students</li> <li>• Removing 'C' Child Find Students</li> <li>• Reporting All Services Plan 'C' Child Find Students</li> </ul> </li> </ul>

# 'C' Child Find Student Reporting Process

## Upload FTE-1 Data File

- The following students should be uploaded in the FTE-1 Data File:
  - All New 'C' Child Find Students
  - Service Plan Students (**IEP SERVICES** = 'S')
  - Students who exited the LEA since FTE-1 prior year  
(Any withdrawals since FTE-1 of the prior year)
  - Students whose current **CHILD FIND STATUS** in the repository is incorrect
    - This includes student who need to be removed from the Child Find Repository
  - NEW students whose **IEP SERVICES** = 'N'

# 'C' Child Find Student Reporting Process

## Upload FTE-1 Data File

### Important Note about Returning 'C' Child Find Students

- Students with a **STUDENT STATUS** = 'C' and **IEP SERVICES** = 'S' must be reported (all required fields) every year because you are serving them.
- Students with a **STUDENT STATUS** = 'C' and **IEP SERVICES** = 'N' must be reported in their first year only. In subsequent years, these students will be in the repository and do not have to be reported from the SIS if there are no changes to the **STUDENT STATUS** or **IEP STATUS**.

# 'C' Child Find Student Reporting Process

## Step 3: Update the **CHILD FIND STATUS** in FTE-1

- Update the data elements for 'C' Child Find Students uploaded in the FTE-1 data file through your SIS for FTE-1.
- **CHILD FIND STATUS** is only reported for 'C' Child Find Students.

**Note:** Not served students (**IEP SERVICES** = 'N') in the Child Find Repository during FTE-1 should be uploaded in FTE-1 to remove them from the Child Find Repository if the student no longer belongs to your LEA.

# CHILD FIND STATUS – FTE-1 DATA ELEMENT

## Step 3: Update the CHILD FIND STATUS in FTE-1

The **CHILD FIND STATUS** data element options available in FTE-1.

- |    |  |
|----|--|
| 01 | Child Find 'C' student   |
| 02 | Does not attend a non-profit private or home school in the LEA   |
| 03 | Aged out   |
| 04 | Graduated from home or private school                            |
| 05 | Now attending a for-profit private school                        |
| 06 | Unable to contact  |
| 07 | Enrolled in a LEA  |
| 08 | Deceased   |
| 09 | Not eligible after re-evaluation                                 |
| 10 | Revocation of consent for services                               |
| 11 | Lives in our LEA but enrolled in a private school in another LEA |
| 13 | Dropped out of Home or Private School - <b>New</b>               |
| 14 | Students withdrew from 782, 783, 799, 890, 891 LEA - <b>New</b>  |

# 'C' Child Find Student Reporting Process

## What's Next: Repeat Step 1

- After December 1, when the Child Find Repository reopens, LEAs will be able to update the Child Find Repository.
- All 'C' Child Find Students added in FTE-1 and in the Repository at sign-off will be added to the FT085 Report.
- Prior to FTE sign-off, **review the FT085 report for accuracy.**

# 'C' Child Find Student Reports















# FTE Reports Menu

The FTE Report Menu contains numerous options, including:

- Select the Special Ed Report Menu

[Go To FTE Main Menu](#)

### FTE Report Menu

 <a href="#">TRANSMISSION REPORT MENU</a>	 <a href="#">ERRORS AND WARNINGS REPORT MENU</a>
 <a href="#">ENROLLMENT REPORT MENU</a>	 <a href="#">STUDENT REPORT MENU</a>
 <a href="#">PROGRAM REPORT MENU</a>	 <a href="#">EL REPORT MENU</a>
 <a href="#">SPECIAL ED REPORT MENU</a>	 <a href="#">GTID REPORT MENU</a>
 <a href="#">COMPARISON AND FUNDING REPORT MENU</a>	 <a href="#">SIGNOFF REPORT MENU</a>

# Special Ed Reports Menu





















Contains numerous reports, including:

- FT004 Enrollment in Special Education
- FT018 Special Education Services by Disability
- FT020 Special Education Environment School-Age Students
- FT041 Special Education Exit
- FT 085 IEP Services by Primary Area for Proportionate Share
- FT059A Child Count Student Detail
- FT059B Prior Reported Child Find Student Detail

# Special Ed Reports Menu Picture

[Go To FTE Main Menu](#)

## SPECIAL ED REPORT MENU

 <a href="#">FT004 Enrollment in Special Education</a>	 <a href="#">FT017 Special Education Child Count</a>
 <a href="#">FT018 Special Education Services by Disability</a>	 <a href="#">FT019 Special Education Related Services</a>
 <a href="#">FT020 Special Education Environment School-Age Students</a>	 <a href="#">FT027 Special Education Environment, Early Childhood</a>
 <a href="#">FT041 Special Education Exit</a>	 <a href="#">FT042 Special Education Enrollment by Race/Ethnicity, School-Age</a>
 <a href="#">FT043 Special Education Enrollment by Race/Ethnicity, Early Childhood</a>	 <a href="#">FT045 Special Ed. Student Summary Report</a>
 <a href="#">FT048 Alternate Content Standards Student Enrollment</a>	 <a href="#">FT057 Service Hours By Primary Area</a>
 <a href="#">FT058 Child Count Enrollment by Grade</a>	 <a href="#">FT059A Current Child Find Student Detail</a> 
 <a href="#">FT059B Prior Reported Child Find counts</a>	 <a href="#">FT063 SB10 Reported (E311)</a>
 <a href="#">FT085 IEP SERVICES BY PRIMARY AREA FOR PROPORTIONATE SHARE</a>	 <a href="#">FT086 SWD Graduated Report</a>
 <a href="#">FT087 Enrollment by Disability</a>	

# FT059A Report: Current Child Find Student Detail

- This report includes ONLY ERROR-FREE students aged 3-21 enrolled in private or home school and reported only for federal child count purpose with a Student Status of "C" (Federal Child Count).
- This report does not include students in the Repository.
- **During the FTE-1 collection**, the data is refreshed during each FTE validation.
- **After FTE-1 sign-off**, the report is static.

# FT059A Report: Current Child Find Student Detail

- This report contains the 'C' Child Find students the LEA is uploading in FTE-1.
- All students are 'C' Child Find students in the FT059A.
- All students have a **REPORT TYPE** of 'S' in the FT059A.
- **PRIMARY AREA** varies by student.
- **IEP SERVICES** is 'N' (Not Served) or 'S' (Services Plan).
- **WITHDRAWAL CODES** are 'H' (Home school), 'K' (transferred to a (non-profit) private school), or 'Z' (SB10 private (non-profit) school transfer).

# FT059A Report: Child Find Student Status

Name	GTID	Student Name	Student Status	Report Type	Primary Area	IEP Service	Code	Date
Elm ES	#	Smith, B.	C	S	3	S	H	11/01/2022
Maple MS	#	Jones, C.	C	S	U	N	H	12/15/2022
Moss HS	#	Pebble, F.	C	S	6	N	K	1/15/2023

# FT059B Report (Previously FT062): Prior Reported Child Find Counts

- This Report applies to FTE-1 and includes students aged 3-21 enrolled in private or home school and reported only for federal child count purpose with a **STUDENT STATUS** = 'C' (Federal Child Count).
- This report lists students who have been previously identified as **STUDENT STATUS** = 'C' from the FTE 2021-1 through FTE 2023-1 data collections.
- If a student is no longer a 'C' Child Find student, **STUDENT STATUS** = 'C', districts should upload the student in FTE-1 and select the appropriate **CHILD FIND STATUS**.
- **During the FTE-1 collection**, the data is refreshed during each FTE validation.
- **After FTE-1** sign-off, the report is static.

# FT059B Report: Prior Reported Child Find Counts

Prior Reported Child Find Counts														
School	Child Find Status													
	1	2	3	4	5	6	7	8	9	10	11	13	14	Total
Maple	3	0	0	0	0	0	0	0	0	0	0	0	0	3
Moss	1	1	0	0	0	0	1	0	0	0	0	0	0	3
Total	4	1	0	0	0	0	1	0	0	0	0	0	0	6

01-Still Child Find ('C' student)

02-Does not attend a non-profit private school or home in this LEA.

03-Aged Out

04-Graduated from home or private school

05-Now attending a for-profit private school

06-Unable to contact

07-Enrolled in a LEA

08-Deceased

09-Not eligible after re-evaluation

10-Revocation of consent for services

11-Lives in our LEA but enrolled in a private school in another LEA

13-Dropped out of Home or Private School- NEW

14-Students withdrew from 782, 783, 799, 890, 891 LEA-NEW



# FT059B Prior Reported Child Find Counts (Screenshot)

FT059B

Georgia Department of Education  
Full Time Equivalent (FTE 2025-1)

Prior Reported Child Find counts

[Download To Excel](#)

[Back to Special Education Report Menu](#)

[Back to FTE Report Menu](#)

[Back to Main Menu](#)

Prior Reported Child Find counts														
School	Child Find Status													
	01	02	03	04	05	06	07	08	09	10	11	13	14	Total
	0	0	0	0	0	0	0	0	0	0	0	0	0	2
	0	0	0	0	0	0	0	0	0	0	0	0	0	3
	0	0	0	0	0	0	0	0	0	0	0	0	0	3
	0	0	0	0	0	0	0	0	0	0	0	0	0	1
<b>Total</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	9

### Key-Child Find Status

- 
- 01-Still Child Find ('C' student)
- 02-Does not attend a non-profit private school or home in this LEA.
- 03-Aged Out
- 04-Graduated from home or private school
- 05-Now attending a for-profit private school
- 06-Unable to contact
- 07-Enrolled in a LEA
- 08-Deceased
- 09-Not eligible after re-evaluation
- 10-Revocation of consent for services
- 11-Lives in our LEA but enrolled in a private school in another LEA
- 13-Dropped Out of Home or Private School.
- 14-Student withdrew from a 782,783,799, 890, 891 LEA.

# FT085 IEP Service by Primary Area for Proportionate Share (screenshot)

Primary Area	Students with Disabilities											
	Total Age 3-21				Total Age 3-5				Total Age 6-21			
	N = Student is not receiving IEP Services	S = Student is receiving service plan services	Y = Student is receiving IEP Services	Total	N = Student is not receiving IEP Services	S = Student is receiving service plan services	Y = Student is receiving IEP Services	Total	N = Student is not receiving IEP Services	S = Student is receiving service plan services	Y = Student is receiving IEP Services	Total
System Total for [REDACTED]	55	6	2,515	2,576	1	2	209	212	54	4	2,306	2,364
1 Blind	0	0	0	0	0	0	0	0	0	0	0	0
2 Deaf and Blind	0	0	2	2	0	0	0	0	0	0	2	2
3 Speech/Language Impairment	4	5	328	337	1	1	68	70	3	4	260	267
6 Autism	10	1	291	302	0	1	29	30	10	0	262	272
7 Traumatic Brain Injury	0	0	6	6	0	0	0	0	0	0	6	6
8 Significant Developmental Delay	5	0	289	294	0	0	108	108	5	0	181	186
P Mild Intellectual Disability	0	0	83	83	0	0	0	0	0	0	83	83
Q Moderate Intellectual Disability	0	0	40	40	0	0	0	0	0	0	40	40
R Severe Intellectual Disability	1	0	11	12	0	0	0	0	1	0	11	12
S Profound Intellectual Disability	0	0	0	0	0	0	0	0	0	0	0	0
T Emotional & Behavioral Disorder	3	0	73	76	0	0	0	0	3	0	73	76
U Specific Learning Disability	8	0	846	854	0	0	0	0	8	0	846	854
V Orthopedic Impairment	0	0	11	11	0	0	1	1	0	0	10	10
W Hearing Impairment	0	0	17	17	0	0	1	1	0	0	16	16
X Deaf	0	0	0	0	0	0	0	0	0	0	0	0
Y Other Health Impairment	24	0	508	532	0	0	2	2	24	0	506	530

# FT085 IEP Services by Primary Area for Proportionate Share

FTE-1 Report including all eligible students with disabilities:

- 'N' - **not** receiving services, not reported in SR as enrolled in public school, enrolled in a non-profit private or home school in LEA's geographic region
- 'S' - receiving services through a Services Plan (SP), not reported as enrolled in public school, enrolled in non-profit private or home school in LEA's geographic region
- 'Y' - receiving services through an Individual Education Plan (IEP), reported as enrolled in public school in SR.
- Source for Proportionate Share Calculation Worksheet

# Reminders

- Develop your district's policies and procedures to ensure you are offering and providing services to Proportionate Share students throughout the year.

**NEW**

# Coming Soon...

## To a dashboard near you!

**Overdue Eligibility IEP** School Year 2024-25

	Overdue Student	Completed Student
Eligibility	170	1
IEP	44	0

[View Application](#)

The Overdue Eligibilities and IEPs application provides a list of SWD whose last reported eligibility is more than 3 years ago and/or last reported IEP is more than one year old. The list also includes students whose age is over 9 and the primary area is SDD.

NEW

# Overdue Eligibilities and IEPs

If the LEA has students listed in the Overdue Eligibilities and IEPs application, then your district should:

- Respond to the Overdue Eligibilities and IEPs data request in the application.
- Upload documentation of the completed eligibility and/or IEP.

More details will be discussed when this is available in the SE Applications Dashboard.

# Resources – Data Collections



## [FTE Resources \(gadoe.org\)](https://gadoe.org)

- FTE Data Element Detail
- FTE General Information
- FTE Transmission Dates
- Environment Calculator for Early Childhood
- Environment Calculator for School-Age Students
- Community Based Pre-K Students Matrix

# GaDOE Community

- Login or Create an Account
- Make sure you complete your profile with your work email
- Select Groups
- Search for:
  - “GO-IEP” and
  - “Special Education Data Support”
  - “Student Class (SC)”
- Click “Join Group” for both groups
- Select Discussions
- Then **click Subscribe** to get emails any time a new discussion is posted.



<https://community.gadoe.org/>

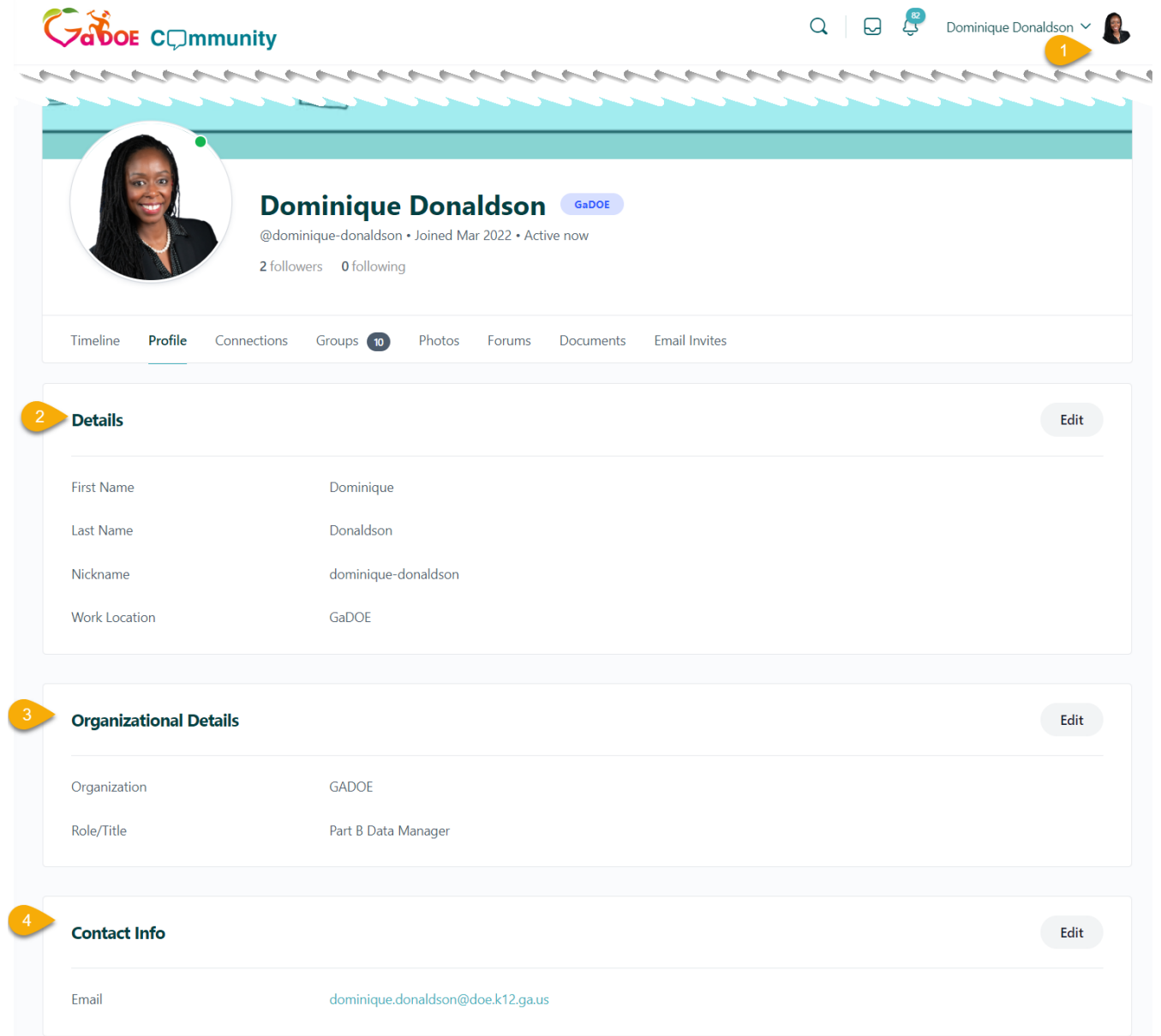




# GaDOE Community



<https://community.gadoe.org/>



The screenshot shows the GaDOE Community profile page for Dominique Donaldson. The page includes a profile picture, name, bio, and navigation tabs. Below the profile are three sections: Details, Organizational Details, and Contact Info, each with an 'Edit' button.

**GaDOE Community** | Search | Messages | Notifications | Dominique Donaldson

**Dominique Donaldson** GaDOE  
@dominique-donaldson • Joined Mar 2022 • Active now  
2 followers • 0 following

Timeline | **Profile** | Connections | Groups 10 | Photos | Forums | Documents | Email Invites

**2 Details** Edit

First Name	Dominique
Last Name	Donaldson
Nickname	dominique-donaldson
Work Location	GaDOE

**3 Organizational Details** Edit

Organization	GADOE
Role/Title	Part B Data Manager

**4 Contact Info** Edit

Email	dominique.donaldson@doe.k12.ga.us
-------	-----------------------------------

# Contact Us – GO & Data Team

## *We're Here to Help!*

<b>GO-IEP and Data Team</b>	<b>Phone Number</b>	<b>Email</b>
<b>Linda Castellanos</b> , Program Manager	404-719-8045	<a href="mailto:lcastellanos@doe.k12.ga.us">lcastellanos@doe.k12.ga.us</a>
<b>Dominique Donaldson</b> , Part B Data Manager	404-796-4589	<a href="mailto:dominique.donaldson@doe.k12.ga.us">dominique.donaldson@doe.k12.ga.us</a>
<b>Carol Sprague</b> , Part B Data Manager	678-340-3738	<a href="mailto:carol.sprague@doe.k12.ga.us">carol.sprague@doe.k12.ga.us</a>
<b>Christine Goforth</b> , GO Program Specialist	404-971-9318	<a href="mailto:linda.goforth@doe.k12.ga.us">linda.goforth@doe.k12.ga.us</a>
<b>Dale Rose</b> , GO Program Specialist	678-340-0162	<a href="mailto:drose@doe.k12.ga.us">drose@doe.k12.ga.us</a>
<b>Emily Dishman</b> , GO Program Specialist	678-326-8087	<a href="mailto:edishman@doe.k12.ga.us">edishman@doe.k12.ga.us</a>
<b>Julie Youngblood</b> , GO Program Specialist	470-316-8663	<a href="mailto:jyoungblood@doe.k12.ga.us">jyoungblood@doe.k12.ga.us</a>
<b>Lisa Jenkins</b> , GO Program Specialist	678-378-1807	<a href="mailto:lisa.jenkins@doe.k12.ga.us">lisa.jenkins@doe.k12.ga.us</a>

# Contact Us – Data Collections

## *We're Here to Help!*

**Irish Saxton**

*Program Specialist*

**404.304.3346**

**[isaxton@doe.k12.ga.us](mailto:isaxton@doe.k12.ga.us)**

# Feedback

We value your feedback.  
Please complete the survey.

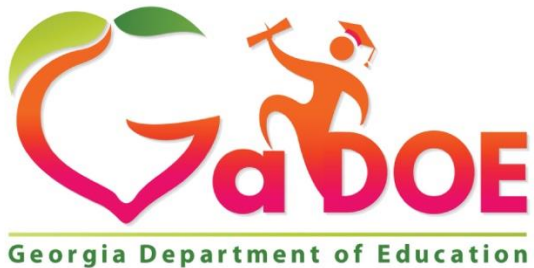
[SPED Data and GO Training Survey](#)



[www.gadoe.org](http://www.gadoe.org)

   @georgiadeptofed

 [youtube.com/user/GaDOEmedia](https://youtube.com/user/GaDOEmedia)



**EDUCATING  
GEORGIA'S FUTURE**

