Title I Part C – Education of Migratory Children

Documenting Services (*or No Services*) for Migratory Children and Youth

Direct funded LEAs are required to provide academic and support services for all migrant children and youth residing in the district. Priority for Service (PFS) students in K-12, Out of School Youth and Drop out students are served before other migrant students; however, the needs of all students should be considered for services and support. The required supplemental services tracking form must be completed for all participants and specific notes on reasons for service delivery must be included for justification purposes. Additionally, if no services are currently needed for a participant, academic information and documentation must be on file, in the individual student folders, to support that decision.

In some instances, migrant children and youth are not served by the local MEP because their academic needs are met by other programs and supports. Through careful monitoring of academic progress, the LEA will be able to ensure all students needing support from the MEP are served.

Ongoing monitoring of students not being served is required. This monitoring is frequent. In most cases, monthly monitoring will ensure that changes in grades or performance can be reviewed for MEP services to be implemented at any time during the year.

This form will be reviewed by the GaDOE MEP Resource Specialists and recommendations will be made based on student academic performance. This form will also be reviewed during GaDOE Cross Functional Monitoring.

Additional support and guidance on the use of this form can be provided by the regional coordinators:

Region 1 Region 2

Cindell Mathis Marisela Trejo

Cindell.mathis@doe.k12.ga.us Marisela.trejo@doe.k12.ga.us

404-491-4725 404-561-7819

*School letterhead*

TITLE I, PART C

EDUCATION OF MIGRANTORY CHILDREN

*Your School*

Dear Teacher:

Please complete this form to help us ensure we properly coordinate academic and support services to migrant students.

Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(check all that apply)*

\_\_\_\_ A) Is working on grade level, in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ grade/course.

\_\_\_\_ B) Student is currently receiving additional academic support through another school program (s). *Please specify:* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ C) Needs assistance beyond the regular classroom setting (*list all suggestions or areas of concern and add observations/notes to assist SSP with the planning and implementation of academic remediation or acceleration services and/or other non-academic support services.)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ D) At this time, no academic supplemental services are needed from the SSP. I understand that Title I, Part C services are available for this student should his/her academic needs change during the school year.

Current grade/average in this course/content area: \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Teacher’s Name and Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Migrant Student Service Provider (Migrant SSP) Name and Date

Signature

**The Migrant SSP will continue to monitor this student frequently during the school year. Please contact the Migrant SSP if this student needs additional support at any point in time.**